

Steps of Online Application for B.Ed. Programme

(2017-19)

For further any query / clarification, please contact helpline numbers (033)24866042 / (033) 24866044

Please read the informations carefully before filling up your online application form.

Filling the Application Form:

1. Application for Online Admission starts from 20th June, 2017 at 9.30pm and closes on 25th June, 2017 at 10.00 pm.
2. Applicant should visit the home page of the WBUTTEPA Website & from there enter through the "B.Ed. Online Application " link .
3. The Application Form Submission is a 2 step process.
4. Applicant should fill the online form giving academic details (Step - 1) and personal details (Step - 2).
5. The fields marked with a * are mandatory.
6. Applicant should upload scanned photograph and signature file. The files must be of type jpeg or jpg and the size of photograph and signature must be within 110 K.B. and 50 K.B.
7. Please provide CAPTCHA for verification and check the checkbox to accept the declaration.
8. After providing all mandatory details click on "Submit" to submit the application.
9. An Application I.D. and Password will be created & details will be displayed on the screen.
10. NOTE: Modification is permitted till the payment verification. If the payment is verified, applicants can't able to modify the application form further. So, before make payment, ensure of all the information provided.
11. Applicants need to note down the Application I.D and Password.
12. Applicants can pay the amount online via "Pay Now" link on the Left Panel of the Menu after 24 hours of form submission or modification.
13. After 24 hours of payment, once the payment is verified, Applicants can able to print the Application Receipt.

Depositing the Payment :

1. Applicants should visit the <https://www.onlinesbi.com/> Link for payment after form submission or modification.
2. Applicant should select 'SBI Bank Collect' from the menu.
3. On the 'SBI Bank Collect' page, the Applicant should click the Check Box at the end of the Disclaimer Clause to proceed for payment (I have read and accepted the terms and conditions stated above).
4. In the next page, the applicant should select 'State of Corporate/Institution' (West Bengal) and 'Type of Corporate/Institution' (Educational Institutions) from the drop down Menu and click GO.
5. Next the Applicant should select from Educational Institutions name 'WBUTTEPA' from the drop down Menu and click Submit.

6. In the next page the Applicant should provide his/her Application Id. After that please click on Confirm.
7. In the next page the details will be displayed on the screen with Application Fee Amount. Please provide the other mandatory information for Bank transaction.
8. After confirmation of the payment details, the Applicant can make payment through Net Banking/Card Payment/Other Payment modes.
9. In the other payment mode, the applicant can download and print the Pre-Acknowledgement payment challan and make the payment through any SBI Branch.
10. Please note the Bank Charges for each payment mode is different.

Generation of Merit List :

1. Subject-wise Merit list and College-wise and Subject-wise seat intake will be published according to the schedule on the University website.